



17555 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue
Morgan Hill, California

Chairperson:
Committee Member:
Staff:

Council Member Larry Carr
Council Member Steve Tate
City Manager Ed Tewes
Assistant to the City Manager Melissa Stevenson Dile
Police Chief Bruce Cumming
Recreation and Community Services Manager Julie Spier
Deputy Director of Public Works Mori Struve

PUBLIC SAFETY AND COMMUNITY SERVICES COMMITTEE

REGULAR MEETING

June 15, 2005

5:00 P.M.

CALL TO ORDER

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PUBLIC COMMENTS

The Morgan Hill Public Safety and Community Services Committee welcomes comments from all individuals on any agenda item being considered by the Committee. In the interest of brevity and timeliness, and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Committee are limited to three minutes time.

BUSINESS:

1. Approval of minutes from May 18, 2005 meeting
2. Discussion with YMCA Regarding Indoor Recreation Center; David Thornton and Debbie Cupp attending
3. Presentation of 2005 Tobacco Control Report Card by Sal Murillo, Santa Clara County Public Health Department
4. Update on efforts to develop a regional approach to fire services (no written report)
5. Update on Sobrato Soccer Complex (no written report)
6. Outdoor Sports Center status report and the Committee's role in reviewing project prior to Council consideration (no written report)
7. Proposed Commission and Committee workplans
8. Relationship between the Arts Alliance and the Library Commission (no written report)
9. Clarify role of the Council liaison to the Parks and Recreation Commission (no written report)
10. Funding for after school programs (no written report)

11. Standing items:

- IRC Construction update (report attached)
- Library Construction (no written report)
- City/Schools relationships (no written report)

ADJOURNMENT

NOTICE
AMERICANS WITH DISABILITIES ACT (ADA)

The City of Morgan Hill complies with the Americans with Disabilities Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City. If assistance is needed regarding any item appearing on the Public Safety and Community Services Committee agenda, please contact the Office of the City Clerk at 17555 Peak Avenue, or call 779-7259 (or, Hearing Impaired only – TDD 776-7381) to request accommodation.

**PUBLIC SAFETY AND
COMMUNITY SERVICES SUBCOMMITTEE**



Morgan Hill Civic Center
West Conference Room
17555 Peak Avenue
Morgan Hill, California

Chairperson:
Committee Member:
Staff:

Council Member Larry Carr
Council Member Steve Tate
Assistant to the City Manager Melissa Stevenson Dile
Police Chief Bruce Cumming
Recreation and Community Services Manager Julie Spier
Deputy Director of Public Works Mori Struve

PUBLIC SAFETY AND COMMUNITY SERVICES COMMITTEE

***Draft* MINUTES**

May 18, 2005

5:00 P.M.

CALL TO ORDER

DECLARATION OF POSTING OF AGENDA

In compliance with Government Code 54954.2

PUBLIC COMMENTS

Chairperson Carr called the meeting to order at 5:00 p.m. and announced the agenda was posted in compliance with Government Code 54954.2. No members of the public were present to offer public comment.

BUSINESS:

1. Approve minutes of April 20, 2005 meeting
The minutes were approved as presented.
2. Sal Murillo, Santa Clara County Public Health Department, to make a presentation about the Coalition Against Tobacco about the Tobacco and Education Program
Dile reported that the Tobacco Control Coalition of Santa Clara County recently conducted an evaluation of Santa Clara County cities' efforts to prevent underage smoking. The Coalition will release each city's grade in June, and wants to present the grade and recommendations for improvements to the City Council. Morgan Hill's grade will be a B; that rating could be improved by the City conducting sting operations to identify tobacco sales to underage youth.

The Committee directed staff to ask Mr. Murillo to attend the June 15, 2005 Committee meeting to present the Coalition's work and recommendations. The Committee will review the

Coalition's recommendations, and make recommendations of their own for Council action as deemed appropriate.

3. Discussion of committee's operating procedures and desire to develop a committee workplan (no written report)

Committee members stated their desire to have a committee workplan which would reflect the workplans of all related commissions and committees. The committee workplan should also include public safety and school-related activities.

Committee members stated the role of the Council liaison to the Parks and Recreation Commission is not clear and may need to be discussed by the entire Council at a later date.

Committee directed staff to set up a meeting on June 1 with the chairs (or other representatives) of the Library and Cultural Arts Commission, Parks and Recreation Commission, Bicycle and Trails Advisory Committee, Youth Advisory Committee and Senior Advisory Committee for the purpose of discussing each Commission/Committee's proposed workplan. Committee members stated they did not want the Commissions and Committees to wait to work on projects until their workplans were adopted.

4. Discussion of Committee's role during the Indoor Recreation Center construction process (no written report)

The Committee requested that monthly IRC construction progress reports be prepared for the entire Council throughout the construction period, as was the case for the Aquatics Center and Community and Cultural Center projects. The Committee also requested that IRC construction be a standing item on the Public Safety and Community Services Committee agenda. Committee members expect to be involved in policy issues related to the facility, such as the possibility of the senior nutrition program not relocating to the IRC. They do not expect to have a detailed role in the construction of the facility.

8. Agenda topics for June 15 meeting

- *Standing items for each regular meeting:*
 - IRC Construction*
 - Library Construction*
 - City/Schools relationships*
- *Presentation by Sal Murillo, Santa Clara County Public Health Department re: the Coalition Against Tobacco about the Tobacco and Education Program*
- *Update on efforts to develop a regional approach to fire services*
- *Relationship between the Arts Alliance and the Library Commission*

ADJOURNMENT

The Committee adjourned at 6:00 pm.

**PUBLIC SAFETY AND
COMMUNITY SERVICES SUBCOMMITTEE**



STAFF REPORT: June 15, 2005

DISCUSSION WITH THE YMCA REGARDING INDOOR RECREATION CENTER

EXECUTIVE SUMMARY:

On September 3, 2003, the City Council directed staff to negotiate a contract with the YMCA for the provision of aerobics, aquatics and fitness programs at the Indoor Recreation Center. The operating model was described in the staff report as follows:

Under this model, YMCA staff would propose schedules and class offerings subject to the City's approval. The City would determine the hours of operation, fee schedule, and revenue model for the IRC. City staff also would be responsible for programming youth, senior, and gymnasium activities, for providing party packages, and for site administration and support.

Negotiation of the contract was put on hold while design of the IRC was completed; YMCA staff participated in the design of the facility.

City and YMCA staff resumed meeting earlier this year and discussed the YMCA's provision of aerobics, fitness and child watch services at the Indoor Recreation Center. Staff from both agencies agreed that, since an aquatics program is now established at the Aquatics Center, it would not be practical for the YMCA to administer a different aquatics program at the IRC.

On June 6, YMCA staff requested feedback from the City Council on the YMCA's proposed approach to providing services at the Indoor Recreation Center. This proposal will be presented at the Committee's June 15 meeting.

FISCAL IMPACT:

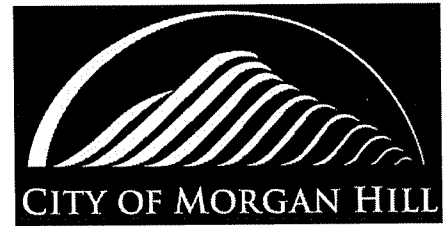
The fiscal impact of the YMCA providing services at the Indoor Recreation Center has not yet been determined.

RECOMMENDED ACTIONS:

Provide direction to staff on negotiations with the YMCA.

Prepared by: Melina Stevenson Dile
Assistant to the City Manager

**PUBLIC SAFETY AND
COMMUNITY SERVICES SUBCOMMITTEE**



STAFF REPORT: June 15, 2005

PROPOSED COMMISSION AND COMMITTEE WORKPLANS

EXECUTIVE SUMMARY:

On June 1, 2005 the Committee held a special meeting for the purpose of hearing presentations from the Library, Culture and Arts Commission, Parks and Recreation Commission, Bicycle and Trails Advisory Committee, Senior Advisory Committee and Youth Advisory Committee on their proposed workplans for 2005/06.

The Committee has not yet determined a process for relaying these proposed workplans to the Council. In doing so, some issues the Committee may want to address are:

- Elements of proposed workplans which require Council action
- Committee/commission interest in fundraising and establishing foundations
- How proposed workplans impact staff and departmental workplans proposed in the budget
- How to handle situations when committees which report to the Parks and Recreation Commission want to work on issues that are not on the PRC's workplan

FISCAL IMPACT:

None.

RECOMMENDED ACTIONS:

Provide direction to staff on Council consideration of commission and committee workplans.

Prepared by:



Assistant to the City Manager



CITY COUNCIL STAFF REPORT

MEETING DATE: *June 15th, 2005*

INDOOR RECREATION CENTER PROJECT – MAY CONSTRUCTION PROGRESS REPORT

RECOMMENDED ACTION(S): *Information Only*

EXECUTIVE SUMMARY:

Previous Council action awarded the contract for construction of the Indoor Recreation Center Project to West Coast Contractors, Inc. At that time, staff informed Council that we would report monthly on the progress of the construction. Attached is the progress report for the month of May. This report has been sent to our webmaster for posting on the City's website.

The contractor was prompt in mobilizing and clearing the site. They have already completed a majority of the rough grading. Nova Partners, the City's construction management team, has set up their trailer and are currently awaiting DSL service from Verizon in order to activate the webcam. The Ground Breaking event on May 31, 2005 was a great success! Barring any unforeseen circumstances, the anticipated Grand Opening is September 5, 2006. The project is currently on schedule and within budget.

FISCAL IMPACT: None

Agenda Item #

Prepared By:

Project Manager

Approved By:

Public Works Director

Submitted By:

City Manager



CITY OF MORGAN HILL, CALIFORNIA

INDOOR RECREATION CENTER PROJECT

CONSTRUCTION MONTHLY PROGRESS REPORT

MONTH ENDING: 05/31/05

REPORT NO.: 001

DATE: 06-06-05

Page 1 of 6

ARCHITECT: Noll & Tam Architects

CONTRACTOR: West Coast Contractors, Inc.

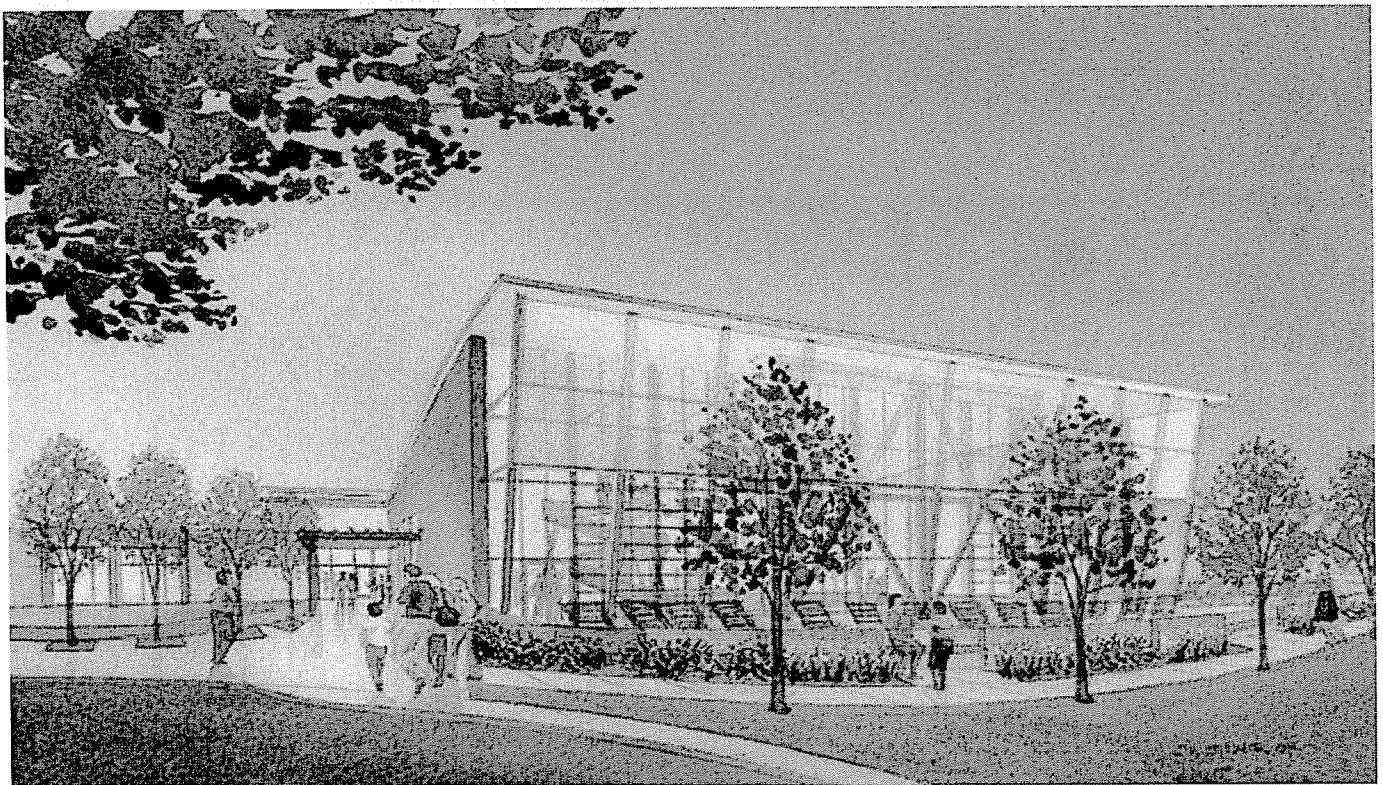
CONSTRUCTION MANAGEMENT: Nova Partners, Inc.

PROJECT DESCRIPTION

Construction of an indoor recreation facility consisting of a gymnasium, natatorium, fitness room, aerobics room, senior and youth community use areas. The project consists of a primarily masonry structure, flat and radiused roof joists, curtain wall and storefront glazing, a full service kitchen, locker rooms, and metal-stud-framed interior partitions. Site improvements include areas of hardscape, landscaping, and drainage/storm water management. The project also includes off-site improvements of West Edmundson Avenue.

STATISTICAL INFORMATION

• Construction start date:	16 May 2005	Gross square footage:	Building Area	52,135
• Scheduled Completion date:	16 August 2006		Site Area	392,548
• Current Completion date:	16 August 2006	Construction Cost:		\$ 16,630,000
• Percentage of project complete by time:	3%	Percentage of project completed by money:		0%



CONSTRUCTION PROGRESS AND KEY ACCOMPLISHMENTS

- Award of Contract to West Coast Contractors
- Issuance of Notice-to-Proceed on May 16, 2005
- Contractor Mobilization to the site, temporary power hooked up
- Ground Breaking Ceremony on May 31, 2005
- Site rough grading is nearly complete
- Building Pad grading and compaction is complete
- Surveying and staking of building is complete

KEY ISSUES

- West Coast is nearing completion of creating the overall Project Schedule. The Project Team is anxious to review this and understand how they plan to build the project. The schedule will also help us to identify important issues and the time frame in which they must be resolved. Further information on the schedule will be available in future reports.
- Temporary Phone and DSL service is not available at the site yet. Phone lines should be in during the first week of June with DSL to follow 2 weeks later. The Project Web Cam will not be available until after DSL is available on the site.
- Nova, Noll & Tam, and City Staff are working together to expedite review of the masonry submittal so that all issues can be resolved quickly and West Coast can order their block. The Critical Path runs through the block installation and the lead time on the block is 8-10 weeks. The schedule is being built with this assumption, so there is currently no impact to the critical path.
- The Steel Truss Joist manufacturer has expressed that they are unable to manufacture the steel truss joists as designed. Some minor changes are necessary to make it work for them. Nova and the Design Team are working collaboratively with the manufacturer to come up with something that will work for all parties. Getting the Truss order into their fabrication queue as quickly as possible is essential. It does not currently appear that this item will impact the critical path. The Project Team will be monitoring this issue closely as it progresses.

SCHEDULE PROGRESS

The scheduled substantial completion date is **August 16, 2005**. Final Completion is expected shortly thereafter.

THREE WEEK LOOK AHEAD (EXPECTED MAJOR ACTIVITIES)

- Trench and begin installation of Sanitary Sewer, Fire Water, and Site Electrical
- Excavate Footings, place sleeves through footings
- Place footing rebar for West and East portions of the building (not including Gymnasium and Natatorium)
- Place Anchor Bolts and Embeds in preparation to pour footings at West and East areas
- Start trenching and rough-in for under-slab electrical and plumbing

The project schedule duration is 457 calendar days which results in a substantial completion date of August 16, 2005. This includes 14 days of adverse weather to be “absorbed” by West Coast into the project schedule. Any rain beyond the 14 days will require a schedule extension to West Coast Contractors. West Coast is currently working on the complete overall project schedule and will be submitting it for review to Nova Partners and the City. In the Interim, West Coast has submitted a 3 month look-ahead schedule to outline the activities that will be occurring within the next few months. They are currently tracking on-schedule according to the 3 month look-ahead schedule that they have submitted. Once a final schedule is approved, further detail on the progress toward milestone dates will be available to report.

BUDGET

- Bulletin #1 to the Contractor is ready to be issued. It contains a few minor changes required due to final plan check comments and issuance of the permit. Some minor cost adjustments are anticipated to be requested by the contractor.

Number of Change Requests Received:	0
Number of Change Requests Resolved:	0
Number of Change Requests Pending:	0
Total Amount of Change Requests Outstanding	\$0

CLAIMS

- West Coast Contractors has no claims against the project at this time.